

Brittani Raquel Orona
Enrolled member of the Hoopa Valley Tribe
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Education and Research

Ph.D. Student: Native American Studies, Designated Emphasis in Human Rights
University of California, Davis
Graduated: In Progress

M.A. Public History, California State University, Sacramento
Graduated: December 2014

Master's Thesis: "Stories of the River, Stories of the People: Memory on the Klamath River Basin" Museum Exhibition and Oral History at CSUS Anthropology Museum
Opening Date: October 3rd, 2013 Completion Date: December 13th, 2013

Travel locations of exhibit: Maidu Museum & Historic Site (Fall 2014); Sacramento City College (Fall 2015); Humboldt State University (Fall 2015/Spring 2016); Autry Museum of the American West (2016-2020)

Committee: Dr. Patrick Ettinger (First Reader), Dr. Lee Simpson (Second Reader)
Date Advanced to Candidacy: February 2013

B.A. History, California State University, Humboldt
Graduated: May 2010

Presentations:

"All Armed to the Teeth," Mormons, California Indians, and the Making of Zion in the Far West," Paper presentation for the 2017 Mormon History Association Conference with Dr. Elise Boxer (University of South Dakota) St. Louis, Missouri: June 1-4, 2017 (accepted)

"Justice and Public History: Engaging Community through Activism," Presentation at the National Council for Public History (NCPH) Conference with Jason Sarmiento (UC Davis-Welga! Project), Indianapolis, Indiana: April 19-April 22, 2017 (accepted)

"Radical Roots: Civic Engagement, Public History, and a Tradition of Social Justice Activism: Grassroots Public History," Mini Symposium (roundtable) at the National Council for Public History (NCPH) Conference, Indianapolis, Indiana: April 19-April 22, 2017 (accepted)

"NO AMOUNT OF STALLING" Indigenizing Environmental Justice Policy on the Klamath River Basin," Paper Presentation at the 2016 California Indian Conference, San Diego, San Diego State University, California: October 20th-October 22nd, 2016

"Documenting our Past, Remembering our Future," Indigenous Activism and Public History in California," Paper Presentation at the Western Association of Women Historians with Yvette

Tuell (University of Utah) & Ren Freeman (University of Oklahoma), Denver, Colorado, May 12-14, 2016.

“Rediscovering the Hidden Past: Graduate Students Advocating for Historically Marginalized Groups,” Paper Presentation at the National Council for Public History (NCPH) Conference with Melissa Schultz & Harvey Long (University of Wisconsin-Madison) moderated by Amy Lonetree (UC Santa Cruz), Baltimore Maryland, March 16-19, 2016

"Documenting our Past, Remembering our Future," Indigenous Activism and Public History in California,” Paper Presentation at the 4th Annual Native American Studies Graduate Student Symposium Remaking the Indigenous Universe: Vision, Praxis, and Tradition, University of California, Davis: April 23-April 24, 2015

“Remembering the Rivers: Hupa, Yurok, and Karuk Memory and Activism on the Klamath River Basin.” Cultural Awareness Center at Sacramento City College-Guest Lecturer: November 20th, 2014

“This is our home, this is our land,” Exhibition, memory, and activism in High Country and the Klamath River Basin,” Presentation with the Environmental Justice Panel at Western Lands, Western Voices: The American West Center at 50 symposium, Salt Lake City, Utah, September 19th-September 21st, 2014

“Stories of the River, Stories of the People: Memory on the Klamath River Basin.” Exhibit presentation. Maidu Museum and Historic Site, Roseville, California. 3rd Saturday Art Walk, August 16th, 2014

“The State of Indigenous Public History: Maintaining a Compatible Approach in a Rapidly Changing Field,” Panel Member with Jean-Pierre Morin (Moderator), Mattea Sanders, Shae Adams, and Jacob Orcutt, Annual Meeting of the National Council on Public History Conference: Monterey, California, March 22nd, 2014

“Challenging the Conqueror: Indian Activism and Memory through *Lyng V. Northwest Indian Cemetery Protective Association*” *Lyng V. Northwest Indian Cemetery Protective Association: 25 Years Later Symposium*: Paper Presentation-UC Davis School of Law, November 8th, 2013

“Remembering the Rivers: Hupa, Yurok, and Karuk Memory and Activism on the Klamath River Basin.” Paper Presentation. 33rd Annual Conference of the California Council for the Promotion of History (CCPH) Bridging California. Hanford, California, October 17-19, 2013

California Indian Conference, Sacramento State University: Panel Coordinator/Member, "River of Renewal" Film Presentation and Panel Member with Julian Lang, Hayley Hutt, Jack Kohler-University Ballroom, October 3rd, 2013

“Stories of the River, Stories of the People: Memory on the Klamath River Basin” Paper Presentation: Sacramento Anthropological Society Conference, May 4th, 2013

“Graduate School Panel: Tips, Problems, and Methods” Panel Member for roundtable discussion of graduate school options, Sacramento Anthropological Society Conference, May 4th, 2013

“Stories of the River, Stories of the People: Memory on the Klamath River Basin” Paper Presentation: One World Initiative Conference, April 29th, 2013

“Native Americans in the Public Eye: Depictions of Indians in Museums, Movies, and Cultural Sites”-Cultural Awareness Center at Sacramento City College-Guest Lecturer: November 29th, 2012

HIST 183A: California History, Dr. Lee Simpson-Guest Lecturer: September 2012

Volunteer Experience:

California Drought, Water, and Equity Project: Panel Member

Pacific Institute, Environmental Justice Coalition for Water, TomKat Foundation

June 2016-January 2017

- Served as an advisor on tribal water policy to publish a report surveying how the drought has inequitably impacted communities around the state, highlighting stories of those groups most severely impacted and providing statistics for context.
- The report explored the many avenues through which communities rely on water: for domestic use, ecosystem services, and to fuel the agricultural economy.
- The group focused on communities that have historically been underrepresented in decision-making about water.
- The report also evaluates the policy measures that were put in place to mitigate impacts of the drought and offer concrete suggestions on how best to cope with drought in the future, as conditions in California grow warmer and drier.
- The project culminates with two summits to share the results of this research and initiate discussions with community members and water system representatives to move these strategies forward.

Radical Roots in Public History: Contributor

June 2016-Present

Radical Roots: Civic Engagement, Public History, and a Tradition of Social Justice Activism is a collaborative research project designed to broaden the accepted genealogy of public history. The work is defined by two interrelated goals: (1) to identify new historical precedents for core values and practices that define the field, particularly those associated with civic engagement; (2) to develop new critical perspectives on the ways in which those practices have been put to the task of advancing social justice, in the past and today. Together, these goals allow the group to trace a history of progressive political activism and advocacy inside the field of public history. The research team, composed of twenty public history educators, museum professionals, oral historians, and preservationists, has been working together for two years.

Preservation Sacramento: Board Member

October 2015-Present

- Preservation Sacramento is dedicated to protecting Sacramento's historic places and encouraging quality urban design through advocacy, outreach, and activism. Preservation

Sacramento is a membership-based 501(c)(4) non-profit originally founded in 1972 as the Sacramento Old City Association.

- Is committed to a Sacramento where all citizens recognize the intrinsic value of historic sites and cherish them as a vital part of everyday life. We envision a Sacramento where citizens advocate for careful use of our diverse historic resources and understand the economic and social benefits of historic preservation.
- Preservation Sacramento aspires to create a universal preservation ethic in the Sacramento region that prevents losing our past through neglect, ignorance, or monetary expediency. We will strive to remind Sacramentans throughout the region of the value of our shared past, the ways in which it enriches our lives, and the irreplaceable legacy it provides our children.
- Currently serves on the following subcommittees:
 - Chair, Historic Districts and Landmarks
 - Member, Membership Outreach

California Native American Day, Sacramento: Co-Chair

March 2014-Present

- Serves as Co-Chair of the Annual Native American Day celebration on the West Steps of the California State Capitol
- Helps coordinate volunteers and subcommittee members to accomplish goals and tasks for the annual event
- Served as the Media/Graphics Committee lead. Helps organize and conduct outreach for social media sites, local news crews, and outreach to Native American organizations.
- Organizes groups on the day of the event to help with set up and break down of tents, direct volunteers, and helps coordinate exhibit set up for the event.

Governor's Office of the Tribal Advisor, Appointed Volunteer

September 2015-November 2015

- Assisted the Chief Deputy Tribal Advisor on the efforts of the Governor's Tribal Advisor. These efforts included updating media/website related to drought and agency contacts list, reorganization of office files, and outreach to tribal communities related to administrative information.

CalRecycle, Executive Offices-U.S./Mexico Border-Environmental Justice Waste Tire Strategic Plan, Volunteer Researcher

September 2015-November 2015

- Assisted the Chief Deputy Director & Environmental Justice Coordinator at CalRecycle to develop viable strategic plan and planning materials for U.S.-Mexico Waste Tire Interagency Programs.
- Made comments on documentation, created tables, and organized information for review by executive staff members at various departments and agencies including the Deputy Secretary & Assistant Secretary in the Border Affairs Unit at CalEPA.
- Researched and analyzed ongoing and current programs on the New River, Tijuana River, Smuggler's Gulch, and Baja California & San Diego

LegiSchool Project: Center for California Studies, CSUS, Volunteer Editor

October 2014-February 2015

- Reviewed over 150 papers from 11th-12th grade students across California
- Essay contest sent 10 students across the state to tour and meet legislators at the California State Capitol
- Reviewed essays based on content, grammar, spelling, and clarity of writing

NAGPRA Program, Department of Anthropology: Sacramento State University, Volunteer Researcher

October 2013-July 2014

- Transcription of Betty Castro Oral History at the Center for Sacramento History: December 2013-February 2014
- National NAGPRA Database searches of federal collections containing Sacramento County archeological materials.

California State Office of Historic Preservation: Volunteer Researcher, Update of California Historic Landmark (CHL) #210: Oldest House North of San Francisco

December 2013-March 2014

- Update of CHL # 210 to incorporate Native American significance of site. Conducted secondary and primary source research on Camilo Ynitia, only California Indian to hold a U.S. patented land grant to establish significance under the California State Landmark criteria. The State Historic Resources Commission approved this updated nomination on April 22nd, 2014. The name of California Historic Landmark #210 was changed to the Camilo Ynitia Adobe as a result of the update.

California Indian Conference (CIC), Sacramento State University: CIC Planning Committee Member

February-October 2013

- Helped organize the California Indian Conference at Sacramento State University and member of the planning committee of conference, October 3rd-October 5th, 2013.
- Chaired Session #2 at the Conference, October 3rd, 2013: “Cultural and Political Sovereignty: California Successes and Downfalls,” with Dr. Justin Spence, Assistant Professor in Native American Studies at UC Davis, Alan Leventhal, Office of the Dean, San Jose University, and Paul H. Gelles, Midland School.

CSUS Society of American Archivists Student Chapter: Member

September 2013 –December 2014

- Researcher for the Archival Research in Sacramento (ARIS) database project. Researched the archival collection at UC Davis, provided short one page synopsis for novice researchers to explore the collections of UC Davis, and worked with project coordinator and manuscript archivist to edit the document for ease of researchers.

CLIO: Annual Publication of Phi Alpha Theta, Volume 23, 2013: Associate Editor

Fall 2012- Spring/Summer 2014

- Served as associate editor for the Sacramento State Phi Alpha Theta Clio Journal editorial board for fall 2012 and spring/summer 2014. Edited four research level papers and

worked closely with authors to meet deadlines as well as edit grammar and content of submitted work.

California Council for the Promotion of History (CCPH) Conference Volunteer

October 2012-2013

- Helped register attendants of the conference, passed out brochures and promotional materials, answered questions, and helped coordinate sessions at both the Woodland (2012) and Hanford (2013) conferences.

Sacramento Archives Crawl: Society of California Archivists Volunteer

October 2011-October 2012

- Helped coordinate activities at the California State Archives, managed the Society of California Archivists table, passed out brochures and promotional materials, answered questioned, and directed patrons to different booths/repositories at the event.

Sacramento County History Day, Judge: Inderkum High School

March 2012-Present

- Judged and evaluated students' entries and provided both the positive and constructive feedback that was essential to the learning process.
- Began the day with an orientation where we reviewed the day's timeline, learned how to use the National History Day scoring sheets, discussed consensus judging, and met fellow judges and judge captains.
- Judging teams consisted of two or three members, with a mixture of veteran and novice judges.
- Judged paper and exhibit categories.

California State Railroad Museum-Docent

Sacramento, California

February 2010-July 2010

- Worked with visitors in interpreting information at exhibits.
- Disseminated information to interested patrons about museum, activities, facilities, and events.
- Independently discussed problems, concerns, and questions a patron may have, and direct them to an appropriate supervisor.
- Independently researched different aspects of early California and Central Pacific Railroad history and created interpretation plan for patrons.

The Historical Sites Society of Arcata: Phillips House –Docent

Arcata, California

August 2009-December 2009

- Helped set up temporary and permanent museum exhibits in museum.
- Sorted and collected photos from archives to put on display around museum.
- Led tours throughout museum and collected donations.
- Independently worked in museum, cleaned, and set up displays for patrons to view.
- Researched different aspects of Arcata and Humboldt, CA history and developed information for tours on museum site.

HSU Natural History Museum-Archival Management Intern

Arcata, California

January 2009-May 2009

- Put together packets to distribute to classrooms.
- Worked with fossils: sorting, numbering and cataloging in archival database.
- Sorted and disposed old teaching material.
- Organized archival materials and placed them in appropriate storage units.
- Helped set up displays for viewing.
- Worked closely with museum director and wrote articles for monthly membership newsletter.

Public History Projects

Oak Park Neighborhood Association: Digital Mapping Tool and Online Exhibition-2017

“Stories of the River, Stories of the People” Museum Exhibit- CSUS Anthropology Museum-Curator: September 2012-Present

Oakland Museum of California Exhibit: “What’s happening, Sacramento?” Co-Curator: December 2012-March 2013

Oral History for the Department of Fish and Game: Game Warden Gayland Taylor-April 14th, 2012-Transcription and Recording

Oral Histories of the Klamath River Basin: Craig Tucker, Leaf Hillman, Molli White, Byron Nelson Jr., Hayley Hutt, Cutcha Risling Baldy, and Mahlon Marshall-January-February 2013: Transcription and Recording

Processed the Dan Flynn Archival Collection at the Center for Sacramento History-Fall 2011: Organization and Finding Aid

Publications:

Orona, Brittani, “Remembering the Rivers: Public History, Memory, and Environmental Justice Advocacy on the Klamath River Basin.” American West Center at 50th Collection, University of Utah Press. Edited Anthology-Book Chapter (Forthcoming)

Orona, Brittani. “Documenting Our Past, Remembering Our Future: Lyng, the Klamath River Basin, and Indigenous Memory in Environmental Justice.” *New Voices in California Indian Studies*: Peer Reviewed Edited Anthology-Book Chapter (Forthcoming)

Orona, Brittani. “Living Heritage: Tribes, Preservation, and a View from the Rising Generation.” Office of Historic Preservation (OHP) Newsletter, Summer 2016

Orona, Brittani. "Notes on the Five Views." Office of Historic Preservation (OHP) Newsletter, January 2015.

Orona, Brittani. "Contemporary Jewelry and the "Vanishing Indian". *Northwest Coast Regalia Stories Project*. August 2014, web.

Orona, Brittani. "Stories of the River, Stories of the People: Memory on the Klamath River Basin Exhibit." August 2014, web.

Orona, Brittani. "Bibby, Brian. *Essential Art: Native Basketry from the California Indian Heritage Center*, Book Review." *Woven with Our Roots Basket Weaving Retreat Project*. November 2013, web.

Graduate Fellowships and Awards

2017: UC Davis Mellon Public Scholars, \$7500

2014: Kenneth Owens Award for Excellence in Public History, CSUS History Department, \$500

2014: National Council on Public History: Diversity Conference Stipend, Monterey, CA

2013: California Council for the Promotion of History (CCPH) Conference Stipend Award

2013: UEI Campus Grant Program: "Stories of the River, Stories of the People: Memory on the Klamath River Basin." Video Editing, \$850

2012: California Council for the Promotion of History (CCPH) Conference Stipend Award

2009- Present: Hoopa Valley Tribal Scholarship Award

2009: BIA Higher Education Award

Workshops/Trainings

Pushing the Green Envelope: Improving the Performance of Preservation

March 2015

The workshop included perspectives of policymakers on the direction of building codes and environmental policy, and presented detailed case studies showing how historic buildings can move towards net zero by incorporating innovative methods, renewable energy, and enhancing the performance of buildings all while maintaining historic character.

GovOps Lean White Belt Training

February 26th, 2015

Franchise Tax Board

This workshop focused on addressing LEAN process training as it relates to on the job organization. White Belt training introduces the concepts of LEAN: maximizing customer service while minimizing organizational waste.

Native American Museum Studies Institute (NAMSI): University of California, Berkeley Workshop

June 3rd-June 6th, 2014

This workshop focused on: Collections Management and Cataloging • Conservation/Collections Care • Curation and Exhibit Design • Educational Programming • Museum Management • Native American Graves Protection and Repatriation Act • Museum Fundraising • Tribal Partnerships and Collaborations with Counties, States, and Agencies.

Archival Preservation Training: California State Archives

March 11th, 18th, 25th, 2014

This workshop focused on paste making, page mending, flattening, and encapsulation as it relates to preservation and conservation of paper materials at the California State Archives.

Woven with Our Roots-Basket Weaving Retreat

May 24th-May 27th, 2013

This workshop focused on root processing, basketry techniques, weaving techniques, and history of basket weaving in Hupa, Yurok, Karuk, Tolowa, and Wiyot cultures.

Membership

California Council for the Promotion of History (CCPH)

Mormon History Association

Native Women's Collective

National Council on Public History (NCPH)

Phi Alpha Theta: History Honor Society

Preservation Sacramento

Society of American Archivists

Women in Energy

Teaching Experience

Fall 2013-Spring 2014: **Adjunct Facilitator** for History 17b: Dr. Christopher Castaneda-Lead study skills class for historically challenging undergraduate course.

Spring-Fall 2013: **Docent Coordinator**-“Stories of the River, Stories of the People: Memory on the Klamath River Basin”-Trained group of 15 docents to interpret exhibition to the public.

Guided docent class in installation of exhibit in October 2013 and de-installation in December 2013

Technical Skills

Microsoft Project, TinyTerm Database, Archivist’s Toolkit, Microsoft Word, Excel, and Outlook, Adobe, Photoshop, ReserveAmerica, POS Registers, EMu Database, Client Profiles CX Database, fax machines, copy machines, and scanners

Professional Experience

Department of Toxic Substances Control: Office of Environmental Justice and Tribal Affairs-Environmental Justice and Tribal Affairs Specialist

Sacramento, California

November 2015-Present

Coordinates large scale projects for the Office of Environmental Justice (EJ) and Tribal Affairs using project management techniques. Project lead for implementation of the DTSC Tribal Consultation Policy. Works closely with staff in all DTSC programs, as well as DTSC and CalEPA Executive staff, to insure inclusion of Tribal input in the decision making process and to implement policy. Helps to coordinate AB 52 implementation for Permitting, Schools Siting, and Clean-Up programs at DTSC. This includes developing policy and strategy surrounding

development of effective process for CEQA implementation.

Interacts and maintains working relationships with Environmental Justice communities and California Indian Tribes (Federally and non-Federally recognized). Assists in development of EJ and Tribal Affairs policies, procedures, and implementation strategy. Acts as EJ and Tribal Affairs Liaison for the Permitting Enhancement Workplan (PEWP) and the Office of Public Participation Team as well as implementation of EJ and Tribal Affairs deliverables from the PEWP. Helped coordinate the efforts of the Permitting Enhancement Workplan Team. This included reviewing regulations for the Permitting Administrative Completeness Checklist, assisting with the development of DPM training for the Hazardous Waste Management Program & coordinating with Southern California DTSC staff on Los Angeles Environmental Justice Network presentation related to violation scoring procedures in the Permitting process. Assists in day to day operation of Office. This includes: HR requests, budget, and administrative duties as applicable.

California State Parks: Cultural Resources Division-Program Assistant

Sacramento, California

September 2015-November 2015

Assisted Cultural Resources Division Chief and Tribal Liaison Coordinator on efforts related to Tribal Consultation between Parks and 109 federally recognized tribes. Edited policy documents, provided high-level of support to Division Chief, and made recommendations on Tribal Consultation efforts. Worked cooperatively with the Tribal Advisor, Deputy Tribal Advisor, and DWR Tribal Policy Advisor to coordinate the annual Native American Day and Tribal Leader's Forum. Drafted marketing materials and did outreach to media outlets such as News from Native California and First Nations Experience (FNX). Staffed registration booth and assisted Tribal Leaders on logistics of both Tribal Leader's Forum and Native American Day. Helped coordinate the efforts of the Committee on Repatriation with acting NAGPRA Program Director. Made recommendations on policy development for review by Parks legal staff. Assisted efforts of the Parks Transformation team. Helped to coordinate the Natural/Cultural Resources quarterly meeting at McClellan facility. Assisted Museum Curator III on review and update of policy document, DOM 2020. Compiled and summarized information for document composition, staff reports, and presentations for Executive Staff. Assisted administrative staff on day to day operations of the office. This included compiling information, filling out forms, assisting with travel claims and HR documents.

Capital Fellows Program: Center for California Studies, CSUS-Executive Fellowship Government Operations Agency

Sacramento, California

October 20th, 2014-August 14th, 2015

Government Operations Agency is responsible for overseeing the activities of nine departments including: CalHR, DGS, Franchise Tax Board, CalPers, CalSTRS, Office of Administrative Law, Victim Compensation and Gov't Claims Board, and the State Personnel Board.

Worked independently and with external and internal stakeholders on efforts related to civil service, human resources, environmental sustainability, technology, and procurement as it relates to Government Operations. Responsibilities include project management, developing time lines,

conducting research, briefing agency secretary on ongoing projects, coordinating meetings, researching existing programs, policy analysis, bill analysis, Stage 1 Business Analyses for Tech projects, and strategic planning for the Innovation and Accountability and Sustainability Policy Units. Worked on multiple tasks simultaneously to ensure timely completion. Prioritized and scheduled work to be completed for Executive staff members.

Established and maintained cooperative working relationships with management, staff, and internal/external stakeholders.

California State Office of Historic Preservation-Tribal Liaison Program Assistant
Sacramento, California

August 2014-October 2014

Coordinated efforts associated with tribal consultation related to tribal access to data maintained by the California Historical Resources Information System. Developed detailed and specific procedures related to tribal consultation and OHP's California Historical Resources Information System. Conducted research related to Tribal cultural resources departments and Section 106, CEQA, and SB 18 as it related to California Indian Tribes. Interpreted data obtained through formal data process gathering: surveys and interviews. Conducted research of various written, electronic, and verbal sources. Developed content for OHP outreach materials. Facilitated meetings related to tribal issues and concerns as a representative of the OHP. Worked on multiple tasks simultaneously to ensure timely completion. Prioritized and scheduled work to be completed for Executive staff members.

California State Office of Historic Preservation-Seasonal Clerk
Sacramento, California

September 2013-October 2014

Identified, evaluated, and analyzed eligible (CC09) National Register of Historic Places projects for OTIS Cultural Resources Database. Conducted review and compliance Section 106 evaluations on ineligible National Register of Historic Places FCC projects. Maintained the confidentiality of sensitive and confidential information obtained through project completion. Input, organized, and tracked California Historic Landmarks into office database. Conducted quality assurance checks of digitized materials.

Secretary of State: California State Archives-Processing Assistant
Sacramento, California

October 2012-August 2014

Sorted, processed, stored, and created finding aids for Secretary of State historic records using Society of American Archivists' policies and standards. Conducted data entry for the California Department of Water Resources records. Established project schedules and milestones to complete projects and assignments within desired timelines.

Processed: Senate Local Government Committee Collection, Wilma Chan Papers, and the Lloyd Connelly Papers.

**Peer Academic Resources Center (PARC): Supplemental Instructional Program,
Sacramento State University-Adjunct Facilitator**
Sacramento, California

September 2013-May 2014

Adjunct Facilitator for study skills class to undergraduate students in History 17b: U.S. History 1877-Present with Dr. Christopher Castaneda. Created lesson plans and provided outside assistance to students in need. Also, attended weekly trainings and held office hours on campus. Facilitated historically difficult information and guided students to better understand coursework.

Smithsonian Institution: National Museum of the American Indian-Repatriation Intern
Suitland, Maryland

June 2013-August 2013

Conducted research and background information requests for ongoing repatriation case for the Stockbridge-Munsee, Delaware Tribe, and Delaware Nation and produced assessment report. Assisted in preparing items to be shipped and repatriated to Native American tribes. Analyzed and evaluated the impact and effectiveness of programs, policies, and procedures. Conducted research of various written, electronic, and verbal sources. Researched the history of international repatriations from New Zealand and Australia in preparation for NMAI symposium on International Repatriation. Maintained the confidentiality of sensitive and confidential information obtained through project completion.

UC Davis Special Collections and University Archives-Colby "Babe" Slater Archival Library
Assistant IV

Davis, California

May 2012-May 2013

Sorted, processed, and created finding aids for the UC Davis Special Collections and Archives historic records using Society of American Archivists' policies and standards. Reviewed and edited written materials for proper content, grammar, punctuation, and sentence structure. Conducted research of various written, electronic, and verbal sources Trained in reference deskwork and collection accessioning.

Processed: Kenneth Knox Papers, David Brody Papers, Richard Clemmer Papers, and the Anderson Valley Advertiser Collection.

California State Office of Historic Preservation-Student Assistant

Sacramento, California

July 2010-August 2012

Digitized and evaluated Section 106 historic and archeological documents to encode in TinyTerm Database. Conducted review and compliance Section 106 evaluations on ineligible National Register of Historic Places FCC projects. Compiled list of Tribal Historic Preservation Offices and created spreadsheet with contact information for office use. Proficient in scanner, database, fax and copy machine usage.

California State Indian Museum-Park Interpretive Specialist

Sacramento, California

August 2010-July 2012

Responsible for management of front desk and Park Aide staff. Created schedules for Park Aid Staff and acted as ReserveAmerica Coordinator for school groups. Maintained record of collection for museum store. Communicated information clearly and concisely through interpretive tours for school groups, college groups, and the general public about California

Indian history. Analyzed and evaluated the impact and effectiveness of programs, policies, and/or procedures. Conducted research of various written, electronic, and verbal sources. Worked on multiple tasks simultaneously to ensure timely completion. Served as liaison for the California Indian Heritage Center (CIHC) and travelled to various conferences to disseminate information on the CIHC. Established and maintained cooperative working relationships with management, staff, and internal/external stakeholders.

Maidu Museum and Historic Site-Recreation Program Leader

Roseville, California

April 2010-July 2010

Responsible for management of front desk. Created Records of Collection (ROC) for gift shop register. Created outreach programs for school children grades 4-6 on the Hupa, Cahuilla, and Maidu people. Program leader for various events at museum such as: "Leafing Out of Spring," and World Strides tour groups. Travelled to different Placer County schools and gave talks on the Maidu people for children ages 5-12.